



Application For Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

A: STUDENT INFORMATION

Family Name _____ Date of Birth ___ / ___ / ___
Given Names _____ Male ___ Female ___ (tick one)
Address _____ Home Phone _____
_____ Post Code _____ Work Phone _____
Parent/Guardian Name _____ Relationship to student _____
Present School _____ Present Year/Grade (K-6) _____

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for _____ Year/Grade _____

Proposed date of enrolment _____

REASONS FOR APPLICATION

(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school _____

And at my local school _____

Parent/Guardian's Signature _____ Date ___ / ___ / ___

SCHOOL USE ONLY

Date received: _____ Place available? _____ Parent advised on _____

Notes: _____

FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY
SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT

NON-LOCAL PRIMARY SCHOOL PLACEMENT INFORMATION FOR PARENTS

PLEASE READ CAREFULLY BEFORE COMPLETING THE FORM

Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Reasons for choosing non-local placements may include:

- change of residence
- move from a non-government school
- siblings already enrolled at the school
- medical reasons
- safety and supervision of the student before and after school
- student welfare needs
- particular educational programs or philosophies
- structure and organisation of the school
- size of the school
- particular disciplinary procedures
- attitude to school uniforms
- travel arrangements and/or distance

The number of students a school may enroll is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrolls in a non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal against decisions regarding non-local placement by writing to the Assistance Director-General (Region).

**FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL
PRIMARY SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT.**